



## **Allocation of Places**

**prematurely. Parents choosing part-time or deferred entry or wishing to delay entry to the reception year must contact the school's Headteacher**

### **Admission of children outside their normal age group**

**Parents may seek a place for their child outside of their normal age group for example if the child is gifted and talented or has experienced problems such as ill health. Those wishing to request placement outside the normal age group should contact the Headteacher. Such requests will be considered on a case by case basis and in the best interests of the child concerned. Guidance can also be found at [www.comwall.gov.uk/admissions](http://www.comwall.gov.uk/admissions) or on request from the School Admissions Team. Guidance can also be found at [www.comwall.gov.uk/admissions](http://www.comwall.gov.uk/admissions) or on request from the School Admissions Team. Parents who are refused a place at a school for which they have applied have the right of appeal to an independent admission appeal panel. However, they do not have a right of appeal if they have been offered a place and it is not in the year group they would like.**

### **Appeals**

**Applicants refused a place at the school have the right of appeal. Appeals are heard by an independent appeals panel arranged by Cornwall Council on behalf of the Governing Body. Further details and a timeline can be found in Cornwall Council's Co-ordinated Admissions Scheme. Applicants can only appeal again for a place in the same school within the same academic year if the admission authority for that school has accepted a further application because there has been a significant and material change in the circumstances of the parent or carer; child or school (e.g. a change of address into a school's designated area), but has determined that the new application must also be refused.**

### **Waiting lists**

**If the school is oversubscribed, a waiting list will be held from when allocations have been made for the whole of the academic year and parents/carers can request that their child is added to this list if they are refused a place. The waiting list will be based on the school's oversubscription criteria and a child's place on a waiting list is subject to change according to additional information received about applications or children being added to the list – so their place on the list might move up or down. No priority is given to the length of time that a child has been on the list. Children with an Education, Health and Care Plan and children in care or children that were previously in care will take precedence over those on the waiting list. Children admitted under the Fair Access Protocol will also be given priority over children on the waiting list.**

### **Oversubscription Criteria**

**In the event of there being more applications for places in reception for the 2024/25 academic year or more applications than places for any year group during the school year, the following oversubscription criteria will be used to prioritise applications, after the admission of children with an Education, Health and Care Plan names the school:**

- 1. Children in care and children who were previously in care but immediately after being in care became subject to an adoption, child arrangement, or special guardianship order including those who appear (to the admission authority) to have been in state care outside of England and ceased to be in care as a result of being adopted**
- 2. Children who live within the designated area of the school, as defined by the Local Authority, or whose parents/carers can provide evidence that they will be living in the designated area of the school by the date from which admission is required**

**If there are more designated area children waiting places than there are places available after the**

the best interest of the child. Such recommendations must be made in writing and must give full supporting reasons and will be reviewed by the IA.

**4 Children with siblings who will still be attending the school at the time of their admission**

**5 Children of Staff** - where the member of staff has a permanent contract and has been employed at the school for 2 or more years at the time of application, or the member of staff has a permanent contract and has been recruited to fill a vacancy for which there is a demonstrable skill shortage. This will be demonstrated by an inability to recruit after two attempts.

**6 All other children**

## **NOTES AND DEFINITIONS**

**Children in care and children who were previously in care**

A 'child in care' may also be referred to as a 'looked after child' and is a child who is (a) in the care of a local authority, (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

A 'Child Arrangements Order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society (see Section 23ZA(8) of the Children Act 1989 (inserted by Section 4 of the Children and Social Work Act 2017)).

**Designated areas**

Corwall Council has divided the County into geographical areas. Each of these areas is served by a specific primary school, or in some cases, groups of schools. These areas are called 'designated areas' (you may also have heard these areas referred to as 'catchment' areas). The designated area used for any of the Goffy Academy's oversubscription criteria will be as defined by Cornwall Council.

NB entitlement to home to school transport will also be based on these 'designated areas'. Your designated school will not always be the one nearest to your home address. Maps are available for all designated areas online at: [www.cornwall.gov.uk/admissions](http://www.cornwall.gov.uk/admissions) or by calling the School Admissions Team on 0800 1234 101 or emailing [schooladmissions@cornwall.gov.uk](mailto:schooladmissions@cornwall.gov.uk)

If you are planning to move into the designated area of one of the Goffy schools, your application for a place for your child will not be given the priority accorded to designated area pupils without firm evidence of your new address and moving date, such as a copy of a signed and dated tenancy agreement or confirmation that contracts have been exchanged.

**Children with an unequivocal professional recommendation**

Applicants will only be considered under this criterion where the parent/carer can demonstrate that only the preferred school can meet the exceptional medical or social needs of the child, supported by a recommendation from, for example, a doctor, school medical officer or educational psychologist. Such recommendations must be made in writing to the School Admissions Team and must give full supporting reasons. The admission authority will make the final decision on whether or not to accept an application under this criterion.

**Siblings**

'Siblings' means brothers or sisters. They are defined as children with at least one natural or adoptive parent in common, living at the same or different address. Children living permanently in the same household at the same address would also be counted as siblings, regardless of their actual relationship to each other. To qualify as a sibling child must be on the roll or due to be on the roll of the school in

question at the date of admission

### **Multiple births/siblings**

If a child is a sibling of a multiple birth (eg twins, triplets, etc) and has been offered a place at the requested school, every effort will be made to offer places to siblings at the same school, which may mean allocating places above the Published Admission Number (PAN) where this is possible. However, where this is not possible, parents will be invited to decide which of the children should be allocated the available place(s).

### **Tie breakers**

If any of the criteria outlined above leave more children with an equal claim than places available, priority will be given to the child who lives nearer to the preferred school.

### **Final tie breaker**

Should the tie breakers above still leave children with an equal claim because distances are exactly the same, random allocation will be used to decide on priority. The school will use the IA's Random Allocation Protocol which is available on request.

### **Distances**

Home to school distances used for tie breaking will be measured by a straight line measurement as determined by Cornwall Council's nominated Geographical Information System. Measurements will be between your home address (the centre of the main building of the property) and the main gate of the school (as determined by Cornwall Council).

Distances used to determine nearest school with room (ie where it is not possible to offer a place at a preferred school) and for establishing transport entitlements will be measured by the nearest available route as determined by Cornwall Council's nominated Geographic Information System software.

### **Home address**

Each child may have one registered address only for the purposes of determining priority for admission and transport entitlement. This address should be the place where the child is normally resident at the point of application (evidence of the address from which a child will attend school, in the form of written confirmation of a house purchase or a formal tenancy agreement). Exceptional circumstances in relation to the provision of a home address will be considered on a case by case basis. If there is shared residence of the child or a query is raised regarding the validity of an address, the IA will consider the home address to be with the parent with primary day to day care and control of the child. Residency of a child may also be clarified through a Child Arrangement Order where it is shown who has care of the child. Evidence may be requested to show the address to which any Child Benefit is paid and at which