

MINUTES of the BOARD MEETING

19 November 2018, 1.00 p.m. at Tolvaddon Business Park

Part A Public

Item	Subject	Action
	<p>Trustees present: Karen Bond (KB) Chair Tom Briant-Evans (TBE) Mike Hosking (MH) Nick Lake (NL) Keith Tipler (KT) John Whetter (JW)</p> <p><i>Also present:</i> Jeremy Alder (JA) Trust Secretary Mike England (ME) Finance Director <i>items 9-11 only</i> Simon Hague (SE) CEO <i>items 1-12 only</i> Tamsin Lamb (TL) School Improvement Officer <i>items 1-12 only</i></p>	
1	Appoint Chair	
1.1	JA reminded Trustees of the process which had been used and confirmed that two Trustees had received and accepted nominations for the role of Chair. A secret ballot was conducted and JA announced that Mike Hosking had been elected as the new Chair of the Board of Trustees and would take office with immediate effect.	
1.2	MH thanked NL for his kind words in his submission document and thanked the outgoing Chair KB for all her hard work. He thanked the Board for their vote of confidence despite not having been a Trustee for very long and looked forward to continue working together to develop the Trust and maintain a strong focus on improving outcomes for all our children.	
1.3	JA to circulate the news of the change of Chair.	JA
2	Apologies: none	
3	Conflicts of Interest no additional interests were declared.	
4	Previous minutes of the 9 October 2018 were accepted as an accurate record.	
5	Action Tracker / Matters arising	
5.1	4.2 Email accounts. JA confirmed all Trustees were now using these.	
5.2	4.4 External Safeguarding review. SH reported that he had now received a second quote and will proceed with the supplier offering additional reporting.	

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5.3	<p data-bbox="207 90 597 132">4.5 Parental election process.</p> <p data-bbox="207 132 1365 264">JA explained that based on further research and a conversation with TBE it is clear that the DfE have effectively reverted to requiring parent governors to be elected only (rather than including the option to appoint), and he advised Trustees against a formal request to the DfE to amend the articles as previously discussed.</p> <p data-bbox="207 264 1252 298">Following discussion of the options available and the guidance in the current DfE</p>	

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6.2		

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	<p>Advice was being sought on whether other Trust income (eg schools lettings) needed to be considered.</p> <p>It is too early to assess time spent by staff against original projections and current thinking is there will be a report after the first 6 months.</p> <p>ME confirmed we are charging for any additional work.</p> <p>MH queried whether he can still be a Director now he is Chair? TBE thought it would be OK and having a non-Trustee Director was helpful.</p> <p>Trustees asked ME to obtain advice as to whether there needed to be any form of internal contract between the trading arm company and the Trust.</p>	ME

11 Budget monitoring Lead Trustee update

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	Trustees agreed that MH should serve through till summer 2020, and NL would retain his current role of Vice	